



City of Auburn

Project Manager

The City of Auburn seeks a responsible, experienced person to work in a fast paced, customer service and team-oriented environment. Under the direction of the City Engineer, the candidate must be able to design and perform construction management of complex municipal construction projects. Responsibilities will also include inspecting projects that have been approved by the planning board. Applicants should be familiar with survey and earthwork construction techniques; be able to interpret plans, proposals, bid documents and specifications. Create project budgets and construction estimates; coordinate with contractors, utility companies, governmental agencies and residents. Work independently; able to manage multiple projects; and possess excellent written and verbal communication skills. The preferred candidate will also be certified in erosion control best practices. CAD/GIS and environmental regulation experience also preferred.

Requirements include post secondary education, and five (5) years of construction experience or an equivalent combination of education and experience. Computer literacy with Microsoft products and a valid Class C Maine driver's license and good driving record are necessary.

The City of Auburn provides with a competitive benefits package. Salary commensurate with experience. Interested applicants should send a cover letter, resume, salary requirements and list of three references to:

Deborah Grimmig, Human Resources Director
60 Court Street
Auburn, ME 04210
207-333-6601 ext 1414 or 1416
dgrimmig@auburnmaine.gov
www.auburnmaine.gov

Review of resumes will begin immediately and will continue until the position is filled.

The City of Auburn is an Equal Opportunity Employer